



**Huron University College Research Ethics Board
Request for Course-Based Research Ethics Approval**

(Revised May 2018)

SECTION 1: Project Information		
Project Title		
Anticipated Project Dates	Start Date	
	End Date	
Course Title		
Course Instructor(s)		
Department		
Email Address		

Signature of Course Instructor attesting that:

1. The information in this application is correct and complete;
2. The instructor is familiar with the TCPS 2 (2014) *Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans* and has completed the TCPS 2: Core Tutorial, and agrees to abide by the guidelines therein;
3. The instructor has reviewed the **HUC REB Policy and Procedures**;
4. The instructor will adhere to the project and forms as approved by the Department;
5. The instructor will notify the REB of any changes or adverse events/experiences in a timely manner using the **Unanticipated Problems Report**;
6. The instructor acknowledges ultimate responsibility for the ethical conduct of the research carried out by students in this course. The instructor agrees to offer guidance to all student researchers regarding the ethical guidelines in the TCPS 2, and appropriate supervision as the research progresses.

Type your name and date of submission below to represent your signature on this application.

Name	
Date	

NOTE: This document, with related attachments, must be forwarded to the HUC REB (huronreb@uwo.ca) by the Department Chair or Coordinator. By forwarding, the Department Chair or Coordinator attests that they have approved this document as adhering to the guidelines of the TCPS 2.

SECTION 2: Project Description

1. Briefly describe the type of research required in the course:

2. Indicate the procedures or methodologies that will be utilized by the students for data collection (e.g. action research, interviews, focus groups, questionnaires, etc.)

SECTION 3: Required Attachments

Provide a written statement of the instructions that will be given to the student researchers (e.g. the assignment sheet). These instructions should include:

1. The purpose of the project.
2. The recruitment method, including relationship of participants to the student researcher.
3. The procedure for obtaining participants' consent.
4. The procedure for dealing with participants who wish to withdraw from the research project.
5. The debriefing procedure (i.e. how the participants will be informed of the results of the research, if applicable).
6. Provisions to guarantee data confidentiality, if applicable.

Please attach a copy or a model of the following materials, where applicable:

1. The data collection instruments that will be utilized.
2. The consent form and/or letter of information/transcript of telephone script.
3. Recruitment materials/posters.
4. Any debriefing materials that will be utilized by the students.